Twin Cities Maker Meeting Minutes

Tuesday, October 9, 2012 at Hack Factory, Minneapolis, Minnesota

Attendees

Attendees: Brandon, David, Scott, Riley, Bob, Karin, Jude, Michael F.,

Scribe

Bob Poate

Agenda

Old Business

- Reading of previous months' minutes
- Security Cameras
- Fire Extinguishers
- New/additional shop space search
- Official press packet update, communications policy, survey
- Halloween
- Minne Maker Faire 2013
- Quarterly Clean Up report
- Printers
- Power to server room
- Expansion
- Fix It Clinic

New Business

- GiveMN
- Standard tour setup
- Building security
- Membership polls
- Member storage review/cleanup - member storage clean-out the 2nd week of January

Old Business

- Becca called in sick, excused.
- Minutes read. Update: Riley reported that Cathy from the NAMAC conference: 81% attendees rated our room good or excellent.
- Security Cameras - waiting on server room.
- Fire extinguishers - waiting on Jeff, who is out of town.
- New/additional shop space search - no news.
- Official press packet update - Press packet functionally ready to roll as a template. Survey still in process, we have access to unlimited survey questions.
- Halloween. Becca will be doing a blog posting. Riley and Becca will get the candy.
- Minne Maker Faire 2013. Jude - State Fair is full for 2013, but Fair is willing to host us in 2014. Talking through St. Paul City Council to Ford to use the old Ford Plant; we probably won't hear back from them until November. Seeking to have the space donated, not rented, to us for the event. For now, we plan to have it here at the Hack Factory. MnSCU rents part of the Ford Plant, and we may be able to use the space through them.
- Quarterly Clean Up report. Happened, worked well.
- Expansion - ? Strike from the meeting

New Business

- GiveMN. We are set up with GiveMN, so we can take donations through them. They only charge us 3% for donations.
- Standard tour setup. Everyone gives a different tour, and some things need to be covered consistently. The important things that should be included should be membership rates, key fobs, how long have we been around, explain the stickers and parking tickets, donations of tools and supplies (what will and will not be accepted), and we should have a poster in each shop area explaining what tools are available and if you break it, please repair it. Maybe start out as something that can be printed out, and and then possibly go to the wiki.
- Building security. Building has been sometimes unsecured lately. Remove the front door kick-stand, put a sign on the door reminding people to lock up. Also add a sign on the front door for Open House hours, standing events dates, lock-up contact info. Integrating the alarm with the controller - Jude and David have looked at it and will probably need to add some extra hardware. Could also have it set so that if motion sensors don't detect motion for a couple hours it will automatically arm the alarm.
- Membership polls - nothing currently. Keep for next month.
- Doug - Party room at CONvergence. Do we want to book a room for next year since

rooms will soon be available? Or do a room maker space or workshop? David has been approached by people to do that. If we get a conference room, we won't be charged for the space, but if we get a party room there will be a charge. Riley and Karin will be in charge of this.

- Fix It Clinic. Michael - 2nd Fix It Clinic just happened. Has been meeting at libraries. They'd like to have it at our shop. The Mill will be hosting it in November. People have been meeting at libraries and TCM members and other groups have been helping people to fix things that they bring in. Michael will do a blog posting.

- North Star Roller Derby on October 20th. We could do it if we can get 2 people to go. Riley is point person for this.

- Podcast. Karin has been in contact with John S. and Adam - they will be doing another podcast tomorrow night. If there are any topics that we want covered, now is the time. Michael will talk about the Fix It Clinic.

- Member storage review/cleanup - member storage clean-out the 2nd week of January. We have a lot of stuff being stored here that isn't being actively worked on, and some members need space but don't have space available to use for storage. David - Proposed that we empty all the shelves, and unless members have pre-arranged with the Area Managers, materials need to go away. Jude suggested that we do this during quarterly cleanup so that it will encourage people to come help with clean up and make sure that their stuff doesn't get tossed. Need input from the Shop Manager. How do we allocate space for community good/community classes (Locksport, Power Wheels Racers, etc.)? These are tools, not personal storage. Parking permits need to be signed by an Area Manager. If Area Manager is not around, do 2 parking permits - one goes on the project, and one goes in the Area Manager's mail box in the front office and Manager will sign it within 2 weeks. Change quarterly cleanup to January 12th, and storage cleanup will be on the 13th if it doesn't get done on the 12th. This will make sure that all members who have projects stored here will be currently worked-on projects and not taking up space needlessly.

Next Meeting

- Tuesday, November 13, 2012

Next Meeting Agenda Items

- To be determined.

Adjournment

- The meeting was adjourned.